

Message

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**From:** Sierra, Eddie [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=E3A432ECD7624AB9A912E9FF9836B8C4-SIERRA, EDDIE]  
**Sent:** 10/30/2018 6:03:39 PM  
**To:** Tami Anderson [Tami@buehlercompanies.com]  
**CC:** Shanahan, Mike [shanahan.mike@epa.gov]  
**Subject:** Move Union Office from their current 2nd floor location to new location in the Juniper Room  
**Attachments:** [Untitled].pdf

Hello Tami. The Union Office needs to move from space in the 2<sup>nd</sup> floor that we are giving up to the Juniper Room in the second floor.

If they can get packed by this Friday, and since there will be no other conflicting events on the 2<sup>nd</sup> floor like on the 7<sup>th</sup> floor (carped cleaning, Indoor Air Quality Testing, etc.), would there be any chance we can do this next week and not leave it for the Veteran's Day week where all the other moves will happen?

Thanks!

The Union wants all the cabinets moved, want to use two credenzas as per the drawing, and move two desk and a table from the 8<sup>th</sup> floor (identified previously with Mike Shanahan and Tammy Janes)

Here is a rough drawing

Thanks!

Eddie A. Sierra  
Associate Assistant Regional Administrator  
Office of Technical and Management Services  
USEPA Region 8  
(303) 312-6404

Move/reconfiguration related questions? Please contact our reconfiguration web page at:  
<http://r8net.epa.gov/wynkoop-reconfiguration>